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Monica Tibbitts-Nutt, Secretary & CEO  
Phillip Eng, General Manager & CEO



## PUBLIC ANNOUNCEMENT

### MASSACHUSETTS BAY TRANSPORTATION AUTHORITY SOLICITATION FOR GENERAL ENGINEERING CONSULTING SERVICES FOR THE OPERATIONS PLANNING, SCHEDULING, AND STRATEGY DEPARTMENT REQUEST FOR QUALIFICATIONS

#### MBTA CONTRACT NUMBERS OSDPS17 THROUGH OSDPS20

The Massachusetts Bay Transportation Authority is soliciting General Engineering Consulting Services to support the Operations Planning, Scheduling, and Strategy Department.

The Scope of Services includes, but is not limited to: General Planning Services, Data Collection, Design and Engineering for Bus Facility and Corridor Improvements, New Technology Projects, and Multimodal Access to Transit Studies to support the Better Bus Project and the Bus Network Redesign.

The MBTA plans to award up to four (4) or more contracts totaling \$30,000,000, with a potential for varying values. Since this is a task order contract, independent cost estimates will be prepared for appropriate tasks on an as-needed basis. The duration of the contract is three (3) years from the date of the Notice to Proceed, with two (2) option periods of one (1) year each.

Firms having capabilities for this work are invited to submit a Statement of Qualifications to Cheryl A. Guiod, Director of Professional Service Contracts, MBTA Capital Program Support, 77 Franklin St, 2nd Floor, Boston, MA 02110 **no later than 2:00pm on December 13, 2023, via Box.com. Please email Ashley Herra at [Aherra@mbta.com](mailto:Aherra@mbta.com) no later than 12:00pm on December 13, 2023 for Box.com access.** Joint Venture participation will be considered.

Proposers are solely responsible for assuring that the MBTA receives their SOQs by the specified delivery date and time at the address listed above.

This project is expected to utilize Federal and non-federal funding. The DBE participation goal for this project is 22% of the total amount authorized. In addition, the Authority strongly encourages the use of Minority, Women, and Disadvantaged Business Enterprises as prime consultants, sub-consultants, and suppliers in all of its contracting opportunities.

Responses to the Request for Qualification shall include one (1) digital copy, submitted via Box.com of a current Standard Form (SF) 330 - Architect/Engineer Qualification Questionnaire for all proposed team members, including all proposed sub-consultant firms. In addition, all firms including sub-consultants must submit as part of the Statement of Qualifications, an Affirmative Action Plan, Employee Profiles, and the most current Massachusetts Unified Certification Program (MassUCP) Disadvantaged Business Enterprise (DBE) Certification Letters. The prime consultant must describe how they plan to achieve the project goal of twenty-two percent (22%) DBE participation. Only MassUCP-certified DBE firm participation will be attributed to the DBE goal for this project.

Please utilize Section H (Additional Information) of the Standard Form (SF) 330 to address the following:

1. Proposed Team and Organization.
2. Key personnel qualifications for all project disciplines. The proposed Project Manager assigned by the selected consultant must be a registered Professional Engineer and possess at least ten (10) years of engineering design, construction, and urban planning experience, with a minimum of ten (10) years of project management experience. The Consultant must also specifically identify the QA/QC manager assigned to this project.
3. Project experience of consultant team members that best illustrates current qualifications relevant to this project.
4. Additional information or description of resources supporting Firms' qualifications for the project.

In addition, Consultants shall provide:

- Affirmative Action Plan/Employee Profile/DBE Certification Letters

**The Statement of Qualifications will be evaluated based on the following criteria:**

Proposed Team and Organization	10 points
Key Personnel Qualifications	20 points
Relevant Project Experience (Example Projects)	25 points
Additional Information	25 points
Personnel by Discipline	10 points
General/Overall Evaluation	10 points
AA/EP/DBE Evaluation	<u>Pass/Fail</u>
<b>TOTAL</b>	<b>100 points</b>

It is the practice of the Authority to encourage the economic growth of professional firms through broad solicitation and award of contracts. All capable firms are invited to submit a Statement of Qualifications in accordance with the instructions presented in this solicitation.

Following an initial evaluation of qualifications and performance data, firms considered to be the most highly qualified to provide the required services will be requested to submit proposals and may be invited to participate in oral interviews. Please note in order to be considered for an RFP, the proposer must pass the AA/EP/DBE Evaluation.

This is not a Request for Proposal. The MBTA reserves the right to cancel this procurement or to reject any or all Statements of Qualifications.

Monica Tibbetts-Nutt  
MassDOT Secretary & CEO

Phillip Eng  
General Manager