



PUBLIC ANNOUNCEMENT

MASSACHUSETTS BAY TRANSPORTATION AUTHORITY SOLICITATION FOR ENGINEERING CONSULTING SERVICES FOR WIDETT CIRCLE LAYOVER FACILITY 0-15% CONCEPTUAL DESIGN AND 0-100% DEMOLITION DESIGN

REQUEST FOR QUALIFICATIONS MBTA CONTRACT NO. F60PS01

The Massachusetts Bay Transportation Authority (MBTA) Capital Delivery Department has identified the need for a professional services design contract for Widett Circle Layover Facility 0%-15% Conceptual Design and 0-100% Demolition Design. The selected consultants will exhibit a depth of experience and expertise to support MBTA for Design Phase Services.

The selected Consultant will provide the necessary services to perform, manage and coordinate the activities required to develop planning studies, alternatives analyses, concepts, 15% Conceptual Design deliverables and 100% Final Design and PS&E deliverables for the demolition discipline.

Disciplines required to deliver the Scope of Services include, but are not limited to: demolition, architecture, civil, structural, electrical, mechanical, plumbing, track, communications and signals, power, environmental and historical review, code compliance, and stakeholder and public participation.

The MBTA is exploring a Design-Build (DB) alternative delivery approach for the Project and will determine the preferred delivery method at the end of the Conceptual Design phase. If Design-Build is selected as the preferred delivery method, the MBTA will request the Consultant to assist in preparing bridging documents and serve as Technical Advisor, as per Massachusetts General Laws, Chapter 149A, Public Construction Alternative Delivery Methods, through a Design-Build solicitation process, to serve as the MBTA's representative for Construction Phase Services (CPS) throughout the remaining phases.

The major categories of services are:

- General Project Management Services
- Design Phase Services

The services will be delivered by Phase. Project Phases for this project are as follows:

- Phase I - Pre-Design Services
- Phase II - Conceptual Design (0% - 15%)
- Phase III - Design Development (15% - 75%)
- Phase IV - Final Design (75% - 100%)

At the completion of each Phase, the MBTA reserves the right, with or without cause to:

- Advance to the next phase(s) of work with the Consultant;
- Re-define subsequent phases of work with the Consultant;
- Utilize another firm for the subsequent phases of work on the Project;
- Terminate the selected firm's work on the Project; or
- Terminate the project.

The conceptual level professional service cost estimate for the proposed improvements is \$6,500,000.00. The scope of services may include but are not limited to: developing planning studies, alternatives analyses, concepts, 15% Conceptual Design deliverables and 100% Final Design and PS&E deliverables for demolition. The duration of this contract will be one year and six months (18) months, with options to extend based on the needs of the MBTA.

Firms having capabilities for this work are invited to submit a Statement of Qualifications to Cheryl A. Guiod, Director of Professional Service Contracts, MBTA Capital Program Support, 77 Franklin St., 2nd Floor, Boston, MA 02110 **no later than 2:00 PM on Friday, July 12, 2024 via Box.com. Please email Ashley Herra at aherra@mbta.com no later than 12:00pm on Friday, July 12, 2024 for Box.com access.** Joint Venture participation will be considered.

Proposers are solely responsible for assuring that the MBTA receives their SOQs by the specified delivery date and time at the address listed above. The MBTA shall not be responsible for delays and other occurrences beyond the control of the MBTA.

This project is expected to utilize Federal and non-federal funding. Although there is no DBE participation goal for this project, the Authority strongly encourages the use of Minority, Women and Disadvantaged Business Enterprises as prime consultants, sub-consultants, and suppliers in all its contracting opportunities..

Responses to the Request for Qualification shall include one (1) digital copy, submitted via Box.com of a current Standard Form (SF) 330 - Architect/Engineer Qualification Questionnaire for all proposed team members, including all proposed sub-consultant firms. In addition, all firms including subconsultants must submit as part of the Statement of Qualifications, an Affirmative Action Plan, Employee Profile, and the most current Massachusetts Unified Certification Program (MassUCP) Disadvantaged Business Enterprise (DBE) Certification Letters.

Please utilize Section H (Additional Information) of the Standard Form (SF) 330 to address the following:

1. Demonstrate your firm's commitment to advancing diversity, equity and inclusion within your organization by providing a copy of your firm's DEI Policy and a brief but detailed description of your DEI strategies and initiatives including but not limited to dedicated resources – both fiscal and human capital, and your approach to benchmarking and identifying gaps as well as opportunities to prioritize to advance the success of your organizations DEI readiness. (10 points)
2. Demonstrate your firm's commitment to advancing diversity, equity and inclusion with your business partners by providing (I) a brief summary of how your firm has partnered with the following types of business enterprises over the last 2 years including Disadvantaged (DBE), Lesbian, Gay, Bisexual, Transgender (LGBT), Services – Service Disabled Veteran owned (SDVOBE), Minority owned (MBE), Veteran owned (VBE) or Women owned (WBE) and (II) a brief but detailed summary of how your firm is providing opportunities for such firms on the Project Team and how you plan to use such firms to effectively delivery PMCM Services to the MBTA. (10 points)
3. Demonstrate your firm's commitment to advancing diversity, equity and inclusion beyond your organization by describing all actions your firm is taking to proactively contribute to advancing DEI in the Architectural, Engineering and Construction (AEC) Industry and beyond. (5 points)

As part of the SF 330 information, Consultants shall also include the following information:

1. Proposed Team and Organization.
2. Key personnel qualifications for all project disciplines. The proposed Project Manager assigned by the selected consultant must be a registered Professional Engineer and possess at least ten (10) years of engineering design and construction experience, with a minimum of five (5) years of project management experience. The Consultant must also specifically identify the Quality Assurance / Quality Control manager assigned to this project.
3. Project experience of consultant team members that best illustrates current qualifications relevant to this project.
4. Additional information or description of resources supporting Firms' qualifications for the project.

In addition, Consultants shall provide:

- Affirmative Action Plan/Employee Profile/DBE Certification Letters

The Statement of Qualifications will be evaluated based on the following criteria:

Proposed Team and Organization	10 points
Key Personnel Qualifications	20 points
Relevant Project Experience (Example Projects)	25 points
Additional Information (DEI Evaluation)	25 points
Personnel by Discipline	10 points
General/Overall Evaluation	10 points
<u>AA/EP/DBE Evaluation</u>	<u>Pass/Fail</u>
TOTAL	100 points

It is the practice of the Authority to encourage the economic growth of professional firms through broad solicitation and award of contracts. All capable firms are invited to submit a Statement of Qualifications in accordance with the instructions presented in this solicitation.

Following an initial evaluation of qualifications and performance data, firms considered to be the most highly qualified to provide the required services will be requested to submit proposals and may be invited to participate in oral interviews. Please note in order to be considered for an RFP, the proposer must pass the AA/EP/DBE Evaluation.

This is not a Request for Proposal. The MBTA reserves the right to cancel this procurement or to reject any or all Statements of Qualifications.

The MBTA will hold a virtual project briefing for the Widett Circle Layover Facility Project on **Friday, June 28, 2024, 12 PM to 1 PM via Microsoft Teams**. Please use the link below to participate.

[F60PS01 Project Briefing - Microsoft Teams Link](#)

Meeting ID: 232 631 745 996

Passcode: EZ6rap

Dial in by phone

+1 929-352-1865 (United States, New York City)

Phone conference ID: 607 418 38#

Monica Tibbits-Nutt
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